

## South Mountain Citizens Advisory Team Meeting Agenda

**Thursday, March 22, 2007    5:30 PM – 9:00 PM**

**ADOT Boardroom - 206 S. 17<sup>th</sup> Ave, Phoenix**

<b>Agenda Topics</b>	<b>Discussion Lead(s)</b>	<b>Expected Outcome(s)</b>	<b>Action Item(s)</b>	<b>Time</b>
Check-in & Dinner				5:30 PM
Welcome & Introductions	<ul style="list-style-type: none"> <li>ADOT - Matt Burdick</li> <li>KCA – Tom Keller &amp; Fred Erickson</li> </ul>	<ul style="list-style-type: none"> <li>Introductions of all Participants</li> </ul>	<ul style="list-style-type: none"> <li>N/A</li> </ul>	6:00 PM
SMCAT Historical Perspective	<ul style="list-style-type: none"> <li>Tom Keller</li> <li>Matt Burdick</li> </ul>	<ul style="list-style-type: none"> <li>Understanding of SMCAT's Original Charter</li> <li>Listing of SMCAT Activities &amp; Actions thru November 2006</li> <li>Rationale for moving forward</li> </ul>	<ul style="list-style-type: none"> <li>N/A</li> </ul>	6:10 PM
SMCAT Membership Discussion	Tom Keller	<ul style="list-style-type: none"> <li>Understanding of stakeholders' represented by current SMCAT membership</li> <li>Discussion of potential new members</li> </ul>	<ul style="list-style-type: none"> <li>If SMCAT is to be closed to new members, then record membership list and distribute</li> <li>If SMCAT membership is to be expanded, then 1) identify potential new members, and 2) send invitations to April 26, 2007 meeting</li> </ul>	6:30 PM
Review of Existing SMCAT Charter Document and review opportunities to enhance the document	All	<ul style="list-style-type: none"> <li>Understanding of existing SMCAT policies</li> <li>Create template reflecting opportunities to enhance Charter</li> <li>Identification of resources needed at April 26, 2007 meeting to revise SMCAT policies</li> </ul>	<ul style="list-style-type: none"> <li>Establish contact information for resource(s) for April 26, 2007 meeting to provide expertise to revise Charter i.e. Attorney General Representative.</li> <li>Based on document enhancement opportunities, prepare draft for review, revision, and adoption at April 26, 2007 meeting</li> </ul>	7:15 PM
Other Discussion	All	<ul style="list-style-type: none"> <li>TBD</li> </ul>	<ul style="list-style-type: none"> <li>TBD</li> </ul>	8:00 PM
April 26, 2007 SMCAT Meeting Discussion	Tom Keller	<ul style="list-style-type: none"> <li>Consensus on agenda topics for April</li> <li>Date, Time &amp; Location confirmation</li> <li>Information Request(s)</li> <li>Assignments: TBD</li> </ul>	<ul style="list-style-type: none"> <li>Develop and distribute April 26, 2007 Agenda</li> <li>Invite individuals to provide guidance and consultation for April 26, 2007 meeting</li> </ul>	8:10 PM
Comment Forms and Adjourn	Tom Keller	TBD	TBD	8:30 PM